



#### TO COUNCILLOR:

Miss A R Bond  
Mrs L M Broadley  
M H Charlesworth (Chair)

M L Darr  
B Dave  
Mrs S Z Haq

K J Loydall JP  
Mrs S B Morris

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **CHANGE MANAGEMENT COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 5 MARCH 2019** at **6.30 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices  
Wigston  
**25 February 2019**

**Mrs Anne E Court**  
Chief Executive

<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
1.	<b>Apologies for Absence</b>	
2.	<b>Appointment of Substitutes</b>  To appoint substitute Members in accordance with Rule 4 of Part 4 of the Constitution.	
3.	<b>Declarations of Interest</b>  Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.	
4.	<b>Minutes of the Previous Meeting</b>  To read, confirm and sign the minutes of the previous meeting in accordance with Rule 17 of Part 4 of the Constitution.	<b>1 - 5</b>
5.	<b>Action List Arising from the Previous Meeting</b>  To read, confirm and note the Action List arising from the previous meeting.	<b>6</b>
6.	<b>Petitions and Deputations</b>  To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part 4 of the Constitution.	



<b>7. The Council's Corporate Plan (2019-2024)</b>	<b>7 - 8</b>
Report of the Chief Executive / Head of Paid Service	
<b>8. Draft Member Induction Programme (2019/20)</b>	<b>9 - 13</b>
Report of the Democratic & Electoral Services Manager	
<b>9. Draft Schedule of Council &amp; Allied Meetings (2019/20)</b>	<b>14 - 17</b>
Report of the Senior Democratic Services Officer / Legal Officer	
<b>10. Customer Service Excellence (CSE) Award</b>	<b>18 - 38</b>
Report of the Head of People & Performance	
<b>11. Brexit Preparations Update (March 2019) (Verbal Update)</b>	
Verbal update of the Chief Executive / Head of Paid Service	

**For more information, please contact:**

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